



CONSORZIO ITALIANO COMPOSTATORI

4th December 2023

Consorzio Italiano Compostatori (CIC), partner of the EU project FER-PLAY (GA 101060426; financed by the Horizon Europe Programme), is looking for a collaboration with 1 highly professional EU entity operating in the circular fertilisers production sector for the organisation of events in Brussels within the framework of the abovementioned project.

The responsible of the process of evaluation and selection is engineer Eva López (lopez@compost.it), part of CIC staff devoted to FER-PLAY management.

1 Introduction

The goal of FER-PLAY project - MULTI-ASSESSMENT OF ALTERNATIVE FERTILISERS FOR PROMOTING LOCAL SUSTAINABLE VALUE CHAINS AND CLEAN ECOSYSTEMS is to facilitate the uptake of circular fertilisers¹ to protect ecosystems, decrease EU dependence on fertiliser imports, foster circularity and improve soil health.

The Consorzio Italiano Compostatori (CIC) is playing an important role within the project Partnership, leading the task on co-creation activities with fertilisers producers (Task 3.2) aiming at providing feedback to the questions arising from project activities. For this scope, CIC plans to organise 2 multitopic seminars in Brussels in collaboration with EU entity operating in the circular fertilisers' sector to discuss on the drivers and barriers (from the technical, economic, social, legislative and environmental point of view) with leading players in the fertiliser production.

The main tasks requested to the interested EU association are:

- Organise 1 multitopic seminar in Brussels in close coordination with CIC about the content, agenda, timing and speakers. All the logistic efforts and costs (moderator, room, invitations, catering service, etc.) will be provided by the contracted association.

The event should be celebrated in presence in Brussels city before 1st May 2024. The duration should be at least 3 hours.

The technical content of the event will deal with the drivers and barriers (from the technical, economic, social, legislative and environmental point of view) for the production and use of circular fertilisers.

The event should gather at least 30 external stakeholders from the circular fertilisers production sector. Co-organisation of the events jointly with other EU projects or relevant activities of the entity (like the Annual Members meeting, specific Congress organised by the entity, etc.) is possible.

The room should have all the devices required to guarantee the possible access by remote in case needed.

- Gather feedback on some of the materials produced by the project and in particular:
 - Circulate the survey on social acceptance addressed to circular fertiliser producers
 - Provide feedback on the "Guidelines for circular fertilisers producers"

¹ **Circular fertiliser:** organic or inorganic recycled products coming from waste, by-products or wastewater that are used to improve soil health and promote plant growth in a sustainable manner by minimizing waste and utilizing renewable resources. Examples: compost from bio-waste, struvite from sewage sludge, etc. Definition valid for the whole document.



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2 Requirements for participation

Consorzio Italiano Compostatori determines the following requirements which should be satisfied in case an entity would like to express its interest for the external collaboration with CIC within the project FER-PLAY.

- The entity should be an association/consortium/foundation operating on the European level in the circular fertilisers production sector which members are private/public companies producing circular fertilisers and/or national associations of circular fertilisers producers.
- The headquarter of the entity should be in one of the countries of the European Union.
- The entity should not be a partner of the project FER-PLAY.

3 Economic compensation

Interested entities are invited to send their best offer for the service.

4 Criteria for the evaluation of the participants

Consorzio Italiano Compostatori, in the person of the responsible for the procedure, will carry out the evaluation of the proposing entities satisfying the participation requirements (point 2 of this notice).

The evaluation will be done taking into consideration:

- the experience of collaboration with EU funded projects (40%), being the role of the entity technical and not merely related to dissemination.
- the number of associates/members of the entity (30%) and
- the economic offer (30%) presented

The total score will be the one resulting from the sum of the score obtained in relation to three quantitative parameters above (the maximum possible score = 100).

In particular, experience of collaboration with EU funded projects is to be referred to the experience during the last 5 years, for the maximum of 10 EU funded projects. This collaboration may include the organisation of any technical event with the stakeholders of the related project.

The number of associates/consortium members of the entity is to be presented as a number of associates/consortium members of the entity as of 1st December 2023. The related score is to be calculated as below (up to the maximum of 30 points):

$Xi = (Ri / Rmax) * 30$, where Xi is a score attributed to the entity (i); Ri is a number of associates of the entity as of 01/12/2023; Rmax is the maximum number of associates among all the entities who expressed their interest for collaboration according to the present Notice.

The economic offer will be evaluated according to the major discount offered to the maximum economic compensation as specified in the present document, for the activities as specified in the art. 1 of the present Notice.

$Xi = (Di / Dmax) * 30$, where Xi is a score attributed to the entity (i); Di is a discount offered by the entity to the maximum economic compensation; Dmax is the maximum discount offered among the entities who expressed their interest for collaboration according to the present Notice.



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5 How to participate

The interested entity must send the expression of its interest, together with the financial offer for the requested service by sending the email to CIC (cic@compost.it) no later than the 4th January 2024 indicating in the budget: **FER-PLAY: Declaration of interest organization event in Brussels**

Applications whose offers are received after the aforementioned deadline will not be admitted to evaluation.

The service offer must include:

- Letter of interest including:
 - Self-declaration that the participation criteria, as established in point 2 of this notice, is fulfilled;
 - Curriculum Vitae of the entity including the experience possessed, the number of associates the specification of the EU projects (highlighting their period of implementation, the role of the association and the corresponding financing programme), so to facilitate the verification of possession of the evaluation criteria specified in point 4 of this notice;
 - Draft idea of where/when the event can be developed.
- Economic offer (according to the specifications in the point 3 of the present notice).

6 Evaluation procedure

On the date following the deadline established for expressing one's interest in the service in question, the Responsible for the evaluation and selection will proceed with the evaluation of the candidates on the basis of the established criteria. The selection process and its result will be summarized in a specific selection report. The result of the selection will be communicated to the candidates by sending the email via certified email with a maximum of 30 natural days after the deadline for receiving the offers.

7 Assignment contract

With the explicit acceptance of the assignment by the selected candidate, the contract for the assignment of the works will be signed.

8 Personal data protection

This information constitutes an integral part of our general Privacy Policy published on the website www.compost.it, to which please refer for further information not expressly referred to here. Pursuant to and for the purposes of art. 13 of EU Regulation 679/2016 "General Data Protection Regulation", the Data Controller, Consorzio Italiano Compostatori, with registered office in Via Boncompagni 93 – 00187 Rome Tel. 06 685 842 95- PI 01813631205 - CF 01403130287, provides you the following information:

The personal data that you provide on an exclusively voluntary basis at the time of sending the proposal will be processed by the CIC for the sole purpose of gathering interest as external support within the FER-PLAY project, financed by HORIZON EUROPE.

Such data will be stored in digital format for a period of time not exceeding the achievement of the purposes for which they are collected and processed and in compliance with the timescales prescribed by the Law and in any case no later than the conclusion of the work and any obligations/fulfilments arising from it. and/or related.

The user is free to provide personal data; however, refusal to provide data for the purposes indicated above will make it impossible to participate as a proponent of the offer.

Sede Legale: Via Boncompagni, 93 - 00187 Roma | Tel. 06 68584295 - PI 01813631205 - CF 01403130287 - REA N. 1040222

Sede Operativa: Via Dalmazia, 2 - 24047 Treviglio (BG) | Tel. 0363 301503

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The data collected will not be "disseminated" or transferred outside the EU, but may instead be "communicated", for the fulfilment of the abovementioned purposes, to any specifically appointed subjects appointed or external managers by CIC and to HORIZON EUROPE.

At any time, the interested party may exercise, pursuant to art. 7 of Legislative Decree 196/2003 and subsequent amendments, and the articles. from 15 to 22 GDPR, the rights provided therein, for which please refer to the Privacy policy on the site.